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Category B Service
COMMUNITY SERVICE SQUADRON
MEMO

From OC CSS
Ref. (1818) in OPS/CS/201/1
Tel. No. 2712 8900
Fax. No. 2715 6944
Date 4 May, 2018

To All OC Units
Attn.: _____
Your Ref. () in _____
dated _____ Fax. No. _____
Total Pages 1

Airport Exercise – Terminal Evacuation & Recovery Exercise 2018

Request has been received for our assistance in the aforesaid programme

1. Details of the programme:

Date 日期	31 May, 2018 (Thursday) to 1 June, 2018 (Friday)
Time 時間	2230 hrs to 0600 hrs
Venue 地點	Hong Kong International Airport
Organization 機構名稱	Airport Authority Hong Kong
Nature 活動性質	Drill & Exercise (Role play as a passenger)
No. of manpower 所需人數	50
Age Limit 年齡限制	18 or above
Closing Date 截止報名日期	2300 hrs, 16 May, 2018 (Wed)
Remarks 備註	Shuttle bus service will be provided Assembly Time & Location will be announced later

2. Interested members shall enroll by completion of CSF 101 (Rev) with member's **Full Name (same as printed in ID Card), ID Card No. & Contact Phone no.** through their Unit Commanders. Those forms shall be submitted by email to opscsf@yahoo.com.hk on or before the closing day mentioned in paragraph 1.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)

- 部門或中隊 / Ref no. / 活動日期

**** 參考格式 **xxx Sqn-1818-31 May, 2018** ****



(Cherry C Y CHAN)
OC CSS